

**ARMSTRONG COUNTY MEMORIAL HOSPITAL  
SCHOOL OF RADIOLOGIC TECHNOLOGY  
POLICY AND PROCEDURE MANUAL**

<b>Policy Title:</b> Grading System and Scale	<b>Policy Number:</b> 20 Page 1 of 1
<b>Original Date:</b> 11/91	<b>Revision Date:</b> 9/92, 6/96, 9/02, 7/12, 6/14, 6/16
<b>Last Review Date:</b> 6/18	

A. Progress reports on each student’s didactic work performance are maintained, kept current, and are available to the student.

B. The student’s didactic achievement will be computed on a straight percentage basis. Quiz grades, homework, and other class assignments throughout a course account for 50% of the final grade. The final test comprises the remaining 50% of the course grade.

C. The student must maintain an 80% subject average didactically and an 85% average clinically. When a student falls below this average, the student will be placed on probation for three months and is subject to dismissal from the program if no improvement is shown (Policy #22 – Academic and Clinical Probation)

D. Final tests will be given to all students on the same day. If extenuating circumstances should occur and a student is absent during the scheduled final examination, the student will take the examination on the day of return. Consideration will be given to students returning after extended periods of time away from classes.

E. Official grade transcripts are given to each student every six months.

G. Grading scale:

94% - 100%	-----A
87% - 93%	-----B
80% - 86%	-----C
75% - 79%	-----D
74% & Below	-----F