

**ARMSTRONG COUNTY MEMORIAL HOSPITAL
SCHOOL OF RADIOLOGIC TECHNOLOGY
POLICY AND PROCEDURE MANUAL**

Policy Title: Academic Assistance and Accommodations	Policy Number: 68 Page 1 of 1
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The School of Radiologic Technology at Armstrong County Memorial Hospital is foremost concerned with student achievement and successful completion of the program. One of the academic goals that the program has for the students is that the students take responsibility for their own development and seek out the means for continuous improvement throughout their education and careers. The student has an ongoing awareness of their didactic and clinical scores and progress, as these are documented and provided to the student on a quarterly basis, as well as on graded didactic assessments. The students may request their overall clinical and didactic scores at any time. The program officials are readily available to assist the students to meet the academic goals and will provide academic assistance to students who request it. A few tips to assist the student towards being successful may include but not limited to:

- Seek help from the instructor
- Utilize a study partner
- Practice tests
- Take advantage of textbooks and online study guides
- Monitoring progress

Reasonable accommodations can be provided to students having a documented disability. The student is responsible for contacting program officials and making requests for any accommodations. The student must provide documentation by a licensed or certified professional that identifies the disability or medical condition and describes the limits it imposes. This information must be current (no more than 2 years old). Appropriate accommodations are individually based upon the identified need.

Some of the services that can be made available may include:

- Extended time for examinations
- Extended time for in-class assignments
- Taped lectures
- Note taking assistance
- Assistive technology
- Taped textbooks