

ARMSTRONG COUNTY MEMORIAL HOSPITAL SCHOOL OF RADIOLOGIC TECHNOLOGY POLICY AND PROCEDURE MANUAL	
Policy Title: Daylight and Shift Differential and Holiday	Policy Number: 18 Page 1 of 3
Original Date: 4/91	Revision Date: 10/91, 6/92, 5/96, 6/98, 6/99, 12/01, 5/02, 1/03, 5/05, 6/08, 4/12, 7/12, 10/13, 6/14, 6/15
Last Review Date: 6/16	

As part of their clinical education, students will obtain experience during various daylight and evening assignments. Students are to arrive in the Imaging Services department promptly for all designated shifts. The student will report to his/her assigned room or to class. Students are provided with clinical and didactic schedules in advance. Students are in the assigned clinical area when not in class. The student is under the supervision of a registered technologist during all assigned shifts. The student schedule is posted monthly, in advance.

DAYLIGHT ASSIGNMENTS:

7:00 a.m. to 3:30 p.m.
8:00 a.m. to 4:30 p.m.
10:00 a.m. to 6:30 p.m.

EVENING ASSIGNMENT

1:00 p.m. to 9:30 p.m.

The clinical objectives for the daylight shift are as follows:

DAYLIGHT ASSIGNMENTS:

- A. The student will participate in the procedures performed during the day.
(This participation moves from a demonstration mode of observation to a practice mode of assisting the radiologic technologist. The student gradually moves into a competency level by gaining experience. This procedure is outlined on page 72).
- B. The student will help prepare the room and equipment for the procedures of the day.
- C. The student will practice proper medical asepsis techniques and follow standard precautions at all times.
- D. The student will communicate with patients in a professional manner.
- E. The student will recognize the physical and mental status of the patient to assist the patient in being as comfortable as possible.
- F. The student will follow directions from instructional staff, technologists, supervisors, and physicians.
- G. The student will integrate classroom knowledge into the clinical setting.

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EVENING AND WEEKEND ASSIGNMENTS

- A. Along with the daylight objectives the student will gain experience and apply knowledge when dealing with the unscheduled/emergency patient.
- B. The student will demonstrate independent judgment in organizing and prioritizing patient procedures.
- C. The student will assist and perform trauma procedures with little or no assistance.
- D. The student will choose the best positioning options and sequences in order to obtain quality images when modification of procedures is required.
- E. The student will select the appropriate equipment and image receptor maneuvers based on the patient limitation.
- F. The student will demonstrate speed and efficiency in handling emergency situations.
- G. The student will critique radiographs (under the supervision of a technologist) to determine if the images are diagnostically acceptable.

These assignments help to develop a technologist who can demonstrate problem solving skills/abilities that are necessary in order to adapt to the changing and challenging health profession. A total of 4% (84.5 hours) of the clinical hours during the second year will be spent in evening and weekend assignments. The student to staff ratio will be 1:1 during these assignments. Students are permitted to perform competencies during these assignments.

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Students will be scheduled off on all holidays recognized by the hospital. These include:

1. NEW YEAR'S DAY
2. MEMORIAL DAY
3. JULY 4th
4. LABOR DAY
5. THANKSGIVING
6. CHRISTMAS

Students will be scheduled off (8 personal hours) in observance of their birthday. In the event that the student's birthday falls on a class day, the birthday observance will be scheduled the first clinical day (8 personal hours) following the actual birthday date (exception weekends). In the event that the birthday falls on a scheduled day off, another clinical day off (8 personal hours) will be assigned in observance of the student's birthday.